**Toulon Public Library District Board of Trustees Meeting**

**October 8, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Melanie Boudreau, Pat Brown, Roberta Cinnamon, Janet Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Judy Beamer was absent.

**Approval of Agenda:** Pat made a motion to approve the agenda. Jan seconded the motion; motion approved unanimously.

**REPORTS**

**Secretary:** Jennifer made a motion to approve the secretary’s report from the September 10,2018 meeting. Pat seconded the motion; motion approved unanimously.

**Correspondence:**

**Treasurer:** Roberta made a motion to approve the treasurer’s report and pay the bills. Pat seconded the motion; motion approved

unanimously with a roll call vote.

**Director:** Jan made a motion accept the Director’s Report. Melanie seconded the motion; motion approved unanimously.

**SPECIAL ORDERS**

**Budget and Appropriation Hearing 18-5:** Roberta made a motion to approve the Budget and Appropriation Hearing 18-5. Pat

seconded the motion; motion approved unanimously with a roll call vote.

**UNFINISHED BUSINESS**

**Per Capita Grant Trustee Education:** Trustees have observed the video Beyond Assistive Technology: Improving Library Services to People with Disabilities

**NEW BUSINESS**

**Staff Christmas:** Roberta made a motion to approve staff Christmas gifts under the direction of the Director. Pat seconded the motion; motion approved unanimously.

**Snow Removal:** Pat made a motion to approve hiring Jeff Nelson for snow removal. Melanie seconded the motion; motion approved unanimously with a roll call vote.

**Klein Estate:** Melanie made a motion to approve using money ($40,000) from the Klein Estate payable to the building note. Pat

seconded the motion; motion approved unanimously with a roll call vote.

**Closing Wednesday, October 24, for carpet/tile cleaning:** Jennifer made a motion approve the October 24th closing for carpet/tile cleaning by Tri-County Cleaning. Roberta seconded the motion; motion approved unanimously.

**ADJOURNMENT:** Roberta made a motion to adjourn the meeting. Pat seconded the motion; motion approved unanimously. The meeting adjourned at 7:58 p.m.

The date for the next regular meeting is Monday, November 12, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary